# KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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Office (509) 962-7506
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Building Partnerships – Building Communities

August 1, 2018

New Suncadia LLC
Attn: Brianne Kelsey
770 Suncadia Trail
Cle Elum, WA 98922
bkelsey@suncadia.com

F. Steven Lathrop
Lathrop, Winbauer, Harrel, Slothower, and Denison
PO Box 1088
Ellensburg, WA 98926
steve@lwhsd.com

RE: BL-18-00007 Suncadia Phase 3 Division 14 BLA

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|---|---|---|---|
| Map Number | 20-14-14050-0021 | Parcel Number | 950057 |
| Map Number | 20-14-14050-0008 | Parcel Number | 950044 |

Dear Ms. Kelsey and Mr. Lathrop,

Community Development Services is in receipt of the above referenced application. The application has been deemed complete and **preliminary approval** is hereby granted. Pursuant to Kittitas County Subdivision Code Chapter 16, please note the following items must be completed prior to final approval of the boundary line adjustment and must be submitted to our offices for review:

1. A metes and bounds legal description or recorded survey displaying legal descriptions, the new acreage, and lot dimensions of each parcel must be submitted to our office prior to final approval.

2. Full year's taxes need to be paid for all tax parcel numbers per requirement of the Kittitas County Treasurer's Office. **Please contact this office when this is accomplished as the Treasurer's office will not be aware of your pending application**. No paper work or receipt is required just a phone call or an email will suffice.

3. Kittitas County Public Health stated they had no comments, and Kittitas County Fire Marshal and Kittitas County Public Works provided no comments.

4. This boundary line adjustment must be finalized prior to final plat submittal of the Suncadia Phase 3 Division 14 10-lot plat (LP-18-00002).

If you have any further questions, please feel free to contact me at (509)-962-7046.

Sincerely,

Lindsey Ozbolt, Planning Official
Kittitas County Community Development Services